

CORPORATE SERVICES

APPENDIX 5

Budget Monitoring 2012/13 (Month 8)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Chief Executive	2.346	2.331	(0.015)	(0.007)	(£0.016m) vacancy savings. £0.014m pressure relating to a voluntary sector contribution towards Dangerpoint. (£0.013m) other minor variances.	
Finance	4.351	4.756	0.405	0.408	Management and Secretariat (£0.010m) underspend made up of: (£0.010m) various minor variances.	
					Corporate Finance (£0.022m) underspend made up of: (£0.022m) net vacancy savings relating to the Corporate Finance Review.	

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					<p>Revenues & Benefits £0.402m overspend made up of: £0.028m pressure relating to the Royal Mail price increases of 39% in April 2012. £0.269m pressure relating to workforce costs in Revenues & Benefits because of additional work in preparation for Welfare Reform and the new Council Tax Support Scheme. £0.065m pressure relating to a benefits system software upgrade. £0.025m investment in Agile Working (Revs & Bens). £0.015m other minor variances.</p>	Finance to investigate alternatives to Royal Mail. The additional workforce costs relating to welfare reform are one-off and will be reduced where possible.
				<p>Internal Audit £0.035m overspend made up of: £0.042m pressure relating to additional audit days. (£0.007m) reduction in non committed expenditure to mitigate pressure.</p>		

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Legal & Democratic Services	3.341	3.232	(0.109)	(0.104)	<p>£0.010m pressure translation of Constitution.</p> <p>(£0.118m) Members Special Responsibility Allowances.</p> <p>£0.040m Salary changes.</p> <p>(£0.041m) other minor variances.</p>	
Human Resources & Organisational Development	2.195	2.260	0.065	0.062	<p>£0.051m pressure CRB checks.</p> <p>£0.014m pressure Corporate Training.</p> <p>£0.040m loss of income from external organisations.</p> <p>(£0.047m) Vacancy Savings.</p> <p>£0.007m other minor variances.</p>	<p>A budget pressure for CRB checks has been submitted as part of the 2013/14 budget process.</p> <p>Request to carry forward £170k Modern Trainee budget which will be required in 2013/14.</p>

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ICT & Customer Services	5.412	5.390	(0.022)	0.011	<p>£0.006m pressure relating to the final Design & Print costs.</p> <p>£0.032m pressure in relation to the Print Rationalisation Project.</p> <p>(£0.067m) vacancy savings relating to ongoing service reviews.</p> <p>£0.037m pressure relating to internal admin support recharges.</p> <p>(£0.024m) efficiency in relation to additional registrars income.</p> <p>(£0.006m) other minor variances.</p>	<p>Request to carry forward : £46k for Event and Log Management (project delay). £46k for remaining 20 % of Civica EDRMS contract as milestones have yet to be achieved.</p> <p>£359k for PSBA (project delay to ensure benefits from advances in broadband technologies are maximised).</p>
Total :	17.645	17.969	0.324	0.370		